



BURNET COUNTY EMERGENCY SERVICES DISTRICT NO. 2

P.O. Box 249

Buchanan Dam, Texas 78609-0249

Minutes (Official) – May 15, 2025

1. (AI)¹ Call meeting to order.

(AD)² At 6:00p.m., May 15, 2025, the Regular Meeting for the Board of Emergency Service Commissioners of Burnet County Emergency Services District No. 2 was called to order by President Sharon Barclay at the Cassie Volunteer Fire Department, 3900 RR 690, Burnet, Texas 78611. Notice of this meeting (Enclosure 1) had been previously posted at the Burnet County Courthouse and the Burnet County website, (Burnet County burnetcountytexas.org) in compliance with the provisions of Chapter 551, Texas Government Code.

2. (AI) Establish a quorum.

(AD) Board members in attendance were:

Sharon Barclay

Jodeen Lee

William Proffer

Robbie Cheatham

Felecia Sanchez - Absent



3. (AI) Pledge of Allegiance

(AD) The quorum having been established, the Pledge of Allegiance to the United States was rendered with appropriate honors.

¹ AI – Agenda Item

² AD – Action and/or Discussion by BCESD-2Commissioners

4. (AI) Invocation

(AD) Commissioner Barclay offered the Invocation.

5. (AI) Welcome guests

(AD) Commissioner Barclay welcomed all visitors to the meeting:

*Chief Derrick Curtis
Mrs. Laura Schneider, CVFD Treasurer
Mrs. Kim Nave, CVFD Treasurer (in training)
Mrs. Megan Paz ESD2 Administrative Assistant*

6. (AI) Comments from the Board and Public not scheduled on the agenda may be made. However, no action can be taken on these matters, and the Board will not debate the comments at this meeting. Comments regarding specific agenda items should occur when the item is called. There is a 2-minute speaking limit.

(AD) Chief Curtis reported that Reveille Peak Ranch is hosting the Spartan Race May 17-18, 2025, and are expecting approximately 17,000 people.

**7. (AI) Accept Minutes from the April 17, 2025 Meeting.
Accept Minutes from the April 23, 2025 Workshop.
Accept Minutes from the April 30, 2025 Workshop.**

(AD) Commissioner Barclay called for any additional changes that need to be made to April 17, 2025, Meeting Minutes, with no further corrections needed, the Minutes were accepted as presented.

Commissioner Barclay called for any additional changes that need to be made to April 23, 2025, Workshop Minutes, with no further corrections needed, the Minutes were accepted as presented.

Commissioner Barclay called for any additional changes that need to be made to April 30, 2025, Workshop Minutes, with no further corrections needed, the Minutes were accepted as presented.

8. (AI) Burnet County ESD No. 2 Treasurer Report (Lee)

(AD) Commissioner Lee presented the Treasurer's Report Balances for April 2025-

FSB of Burnet Checking: \$ 475,394.17

Sales Tax: \$ 29,884.65

Texas Class Reserve Investment: \$ 197,485.14

Texas Class Sales Tax Investment: \$ 189,328.62

Total Income: \$ 29,491.55

Expenses: \$ 67,048.02

Net Income: \$ -37,556.47

YTD Income \$ 549,496.49

Budget \$ 586,827.40

YTD Expenses \$ 237,748.66

Budget \$ 586,827.40

Net Income \$ 311,747.83

Commissioner Barclay called for discussion and/or questions regarding the April 2025 Treasurers Report; with no discussion, the Treasurers Report was accepted as presented. (Enclosure 2)

9. (AI) Discussion and/or action regarding the disbursement of funds.

(AD) Commissioner Lee stated that only one payment to Megan Paz has been disbursed. Commissioner Barclay noted that there is payment due in June to CVFD. No further discussion was needed.

10. (AI) Report from the Cassie Volunteer Fire Department

A. Report from the Cassie Volunteer Fire Department

- 1. Number of Calls**
- 2. Staffing, Structure, Retention, recruitment – Strategic Plan #3**
- 3. Training – Strategic Plan #4**
- 4. Community Involvement – Strategic Plan #7**
- 5. Equipment and Apparatus – Strategic Plan #2**
LCRA Partnership Grant
- 6. Other department activity or concerns.**

B. Cassie VFD Financial Report (L. Schneider)

C. Discussion and/or action regarding Capital Expense request. (Curtis)

*(AD) A1. Chief Curtis presented the Monthly Call report for DVFD activity for May 2025. CFVD responded to a total of 17 calls – 1 Fire, 3 Rescues & EMS, 6 Good Intent. 6 Mutual Aid given and 2 Mutual Aid received. In-District calls – 8; M-F – 3; Out of District – 3
(Enclosure 3)*

A2. Chief Curtis noted that 3 Bay Garage Doors are failing and estimated to be \$5500.00 for repairs.

A3. Chief Curtis noted that he and FF Ganci are working on Training Plans, both in-house and with mutual aid partners.

A4. Nothing at this time is scheduled in the Community for involvement.

A5. LCRA and Pedernales Electric Cooperative representatives presented a \$19,543 grant to the Cassie Volunteer Fire Department for an automated external chest-compression device, Zoll Auto Pulse. There is a 20% match due in the amount of \$4886.00. and this device will put Cassie VFD ahead of the 2025 Standard of Practice from the American Heart Association.

A6. Nothing else noted in activity or concerns

B. Mrs. Kim Nave provided the CVFD Treasurers Report for May 2025.

There was a balance of \$80,551.57 in checking.

Expenses: \$ 18,087.83

Net Income: \$ 57,776.71

YTD Expenses \$158,917.96

Net Income YTD \$ 69,197.05

Mrs. Kim Nave provided the CVFD Account Report for May 2025. (

*There was a balance of \$127,818.11 in checking. Income \$ 0 Expenses were \$ 0
(Enclosure 4)*

C. Discussion and/or action regarding Capital Expense request. (Curtis)

Chief Curtis presented a Capital Expense request, for the matching portion of the LCRA/PEC grant; this was not an expense that was forecasted at the beginning of the Fiscal Year. The 20% match is \$4886.

Commissioner Barclay asked if there was any further discussion; no further discussion was needed.

Commissioner Barclay asked for a motion to distribute \$4886.00 to CVFD for the purchase of the Zoll Auto Pulse.

*Commissioner Cheatum made the motion to distribute \$4886.00 to CVFD for the purchase of the Zoll Auto Pulse. Commissioner Proffer 2nd the motion; it passed unanimously.
(Enclosure 5)*

11. (AI) Administrative update of the Sales Tax Program for Burnet County ESD No. 2 including update on reports from HdL – Strategic Plan #5 Goal 6 (Proffer)

(AD) Commissioner Proffer stated that we are on the trend upwards. \$10,122.00 with an increase of 8.8% YoY.

Commissioner Barclay noted that we do have support from the Comptroller's office in gathering information / payments. (Enclosure 6)

Chief Curtis asked about the upcoming Spartan Race and if information has been delivered to them regarding how to go about paying those taxes due. Commissioner Barclay noted that she will be out of town and if Chief Curtis does go out there, he is welcome to deliver to those people.

12. (AI) Joint Task Force Report – Strategic Plan #5 Goal 1. (Barclay/Proffer/Curtis/Schoenfeld)

(AD) Commissioner Barclay noted that there will be a meeting scheduled for the end of the month and she will have an agenda out soon.

13. (AI) Discussion and/or action to adopt a Fire Code for Burnet County ESD No. 2 (Barclay)

(AD) Commissioner Barclay brought forth discussion related to the adoption of a Fire Code for the District.

Commissioner Proffer brought forth the question for discussion of how much this is going to cost.

*Chief Curtis listed out the following: \$170.00/yr ICC membership
\$715.00 Digital codes \$125.00 Code book Website \$4600.00
\$100.00 for Certified Payments Delay of Nox Box due to cost.*

Commissioner Barclay reemphasized that the Fire Code is for the enhancement of public safety.

Commissioner Barclay called for a motion to adopt the Fire Code for Burnet County ESD No. 2.

Commissioner Lee made the motion to adopt the Fire Code for Burnet County ESD No. 2. Commissioner Proffer 2nd the motion; passed unanimously. (Enclosure 7)

14. (AI) Discussion and/or action to set a fee schedule for Fire Code FY '24-'25.

(AD) Commissioner Barclay noted that we have 2 sections, Operational and Construction fee schedule. She asked if there were any questions or concerns to be discussed.

Mrs. Laura Schneider asked about private entities launching fireworks; do these types of items need permits? Per Commissioner Barclay and Chief Curtis, it will depend on location and who is responsible for the display of fireworks.

Commissioner Barclay asked for further questions or discussion prior to setting the fee schedule for Operational Permits.

Commissioner Barclay asked for a motion to adopt a resolution for FY'24/25 Operational Permit Fee Schedule in accordance with our Fire Code.

Commissioner Proffer made the motion to adopt a resolution for FY'24/25 Operational Permit Fee Schedule in accordance with the Fire Code. Commissioner Cheatham 2nd the motion; passed unanimously.

Commissioner Barclay asked for further questions or discussion prior to setting the FY '24/25 Construction Permit Fee Schedule.

Commissioner Barclay asked for a motion to adopt a resolution for FY'24/25 Construction Permit Fee Schedule in accordance with the Fire Code.

Commissioner Lee made the motion to adopt a resolution for FY'24/25 Construction Permit Fee Schedule in accordance with the Fire Code. Commissioner Cheatham 2nd the motion; passed unanimously. (Enclosure 8)

15. (AD) Strategic Plan Updates (Barclay)

(AD) Commissioner Barclay has met with the County Commissioner and County Judge regarding our Strategic Plan related to Sales Tax.

Commissioner Proffer asked about grants for Truck. Chief Curtis stated that it could be August -October before they hear anything more. Per information Chief received, everyone on the list will receive something.

16. (AD) Report on Burnetcotxesd2.gov domain name/email accounts. (Proffer)

(AI) Commissioner Proffer has noted that this has been completed. Google workspace is the likely best option. Retention documents setting/discovery will cost us \$22.00/mo/user (paid yearly). \$26.00/mo/user (paid monthly).

Commissioner Proffer noted that he didn't think he needed any action on this yet. Plan for 10-day trial period and try it out.

17. (AD) Report on cloud storage for BCESD2 documents (Proffer)

(AI) Commissioner Proffer noted all emails can be forwarded to the new account. All documents will be able to be held on the cloud with the retention capability.

18. (AI) Calendar of Events

A. June 19, 2025 Regular Meeting

Standing agenda items

Strategic Plan updates

Review of Strategic Plan for updates and needed revisions

(AI) Commissioner Barclay noted that there will be the regular agenda items & Strategic Plan updates/revisions. Please review this prior to next meeting.

19. (AI) Next meeting – Thursday June 19, 2025 at the Cassie Volunteer Fire Department

(AD) Commissioner Barclay announced that the next BCESD2 Meeting will be on June 19, 2025, at 6pm at the Cassie Volunteer Fire Department.

20. (AI) Adjourn

(AD) With no additional business, the Burnet County Emergency Services District No 2, May 15, 2025 Meeting was adjourned at 7:21 p.m.

Signed by:



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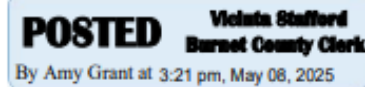
Robbie Cheatham
Secretary
Emergency Services District No. 2
Burnet County
May 15, 2025

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Sharon K. Barclay
President
Emergency Services District No. 2
Burnet County
May 15, 2025



BURNET COUNTY EMERGENCY SERVICES DISTRICT No. 2
P.O. BOX 249
BUCHANAN DAM, TEXAS 78609-0249

NOTICE OF REGULAR MEETING

In compliance with the provisions of Chapter 551, Texas Government Code, notice is hereby given of a Regular Meeting of the Board of Emergency Services Commissioners of Burnet County Emergency Services District No. 2, to be held on Thursday, May 15, 2025, at 6:00 p.m. at the Cassie VFD Station located at 3900 RR 690, Burnet, Texas, 78611. This agenda is posted in the Burnet County Courthouse and on the [Burnet County \(burnetcountytexas.org\)](http://burnetcountytexas.org) website.

The following agenda items will be discussed, considered and action taken as appropriate:

AGENDA

1. Call meeting to order. (Barclay)
2. Establish a quorum. (Barclay)
3. Pledge of Allegiance. (Barclay)
4. Invocation. (Barclay)
5. Welcome guests. (Barclay)
6. Comments from the Board and Public not scheduled on the agenda may be made. However, no action can be taken on these matters, and the Board will not debate the comments at this meeting. Comments regarding specific agenda items should occur when the item is called. There is a 2-minute speaking limit.
7. Accept minutes from the April 17, 2025 Meeting.
Accept minutes from the April 23, 2025 Workshop.
Accept minutes from the April 30, 2025 Workshop. (Barclay)
8. Burnet County ESD No. 2 Treasurer Report. (Lee)
9. Discussion and/or action regarding the disbursement of funds. (Lee)
10. Report from the Cassie Volunteer Fire Department.
 - A. Report from CVFD Leadership (Chief Curtis/Asst. Chief Schoenfeld)
 1. Number of calls.
 2. Staffing, Structure, Retention, Recruitment-Strategic Plan #3
 3. Training-Strategic Plan #4



BURNET COUNTY EMERGENCY SERVICES DISTRICT No. 2

P.O. BOX 249

BUCHANAN DAM, TEXAS 78609-0249

4. Community Involvement – Strategic Plan #7

5. Equipment and Apparatus - Strategic Plan #2

LCRA Partnership Grant

6. Other department activity or concerns.

B. Cassie VFD Financial Report (L. Schneider)

C. Discussion and/or action regarding Capital Expense request. (Curtis)

11. Administrative update of the Sales Tax Program for Burnet County ESD No. 2 including update on reports from HdL- Strategic Plan #5 Goal 6 (Proffer)

12. Joint Task Force Report – Strategic Plan #5 Goal 1. (Barclay/Proffer/Curtis/Schoenfeld)

13. Discussion and/or action to adopt a Fire Code for Burnet County ESD No. 2 (Barclay)

14. Discussion and/or action to set a fee schedule for FY'24-'25.

A. Operational Permits.

B. Construction Permits and Plans

15. Strategic Plan Updates (Barclay)

16. Report on *Burnetcotxesd2.gov* domain name/email accounts. (Proffer)

17. Report on cloud storage for BCESD2 documents. (Proffer)

18. Calendar of Events

A. June 19, 2025 Regular Meeting

Standing Agenda Items

Strategic Plan updates

Review of Strategic Plan for updates and needed revisions

19. Next meeting – Thursday, June 19, 2025 at the Cassie Volunteer Fire Department.

20. Adjourn

Sharon K. Barclay

President

Burnet County Emergency Services District No. 2

Burnet County, Texas

Enclosure 2

	Apr 30, 25
ASSETS	
Current Assets	
Checking/Savings	
First State Bank of Burnet	475,394.17
FSB of Burnet-Sales Tax	29,884.68
Texas Class Invest - Reserve	197,485.14
Texas Class Invest - Sales Tax	189,328.62
Total Checking/Savings	892,092.61
Total Current Assets	892,092.61
TOTAL ASSETS	892,092.61
LIABILITIES & EQUITY	
Equity	
Unrestricted Net Assets	580,344.78
Net Income	311,747.83
Total Equity	892,092.61
TOTAL LIABILITIES & EQUITY	892,092.61

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05/02/25

Cash Basis

Burnet County Emergency Services District #2**Profit & Loss Budget vs. Actual**

October 2024 through April 2025

	Oct '24 - Apr 25	Budget	\$ Over Budget
Income			
Government Contracts			
Local Government Contracts	454,349.96	458,627.40	-4,277.44
Sales Tax Revenue	85,135.73	100,000.00	-14,864.27
Total Government Contracts	539,485.69	558,627.40	-19,141.71
Interest Earned	550.85	200.00	350.85
Investments			
Interest-Investments	9,459.95	28,000.00	-18,540.05
Total Investments	9,459.95	28,000.00	-18,540.05
Total Income	549,496.49	586,827.40	-37,330.91
Expense			
Capital Reserve	-17,588.15	207,269.90	-224,858.05
Contract Services			
Accounting Fees	12,400.00	13,000.00	-600.00
Cassie Volunteer Fire Dept	227,863.13	260,415.00	-32,551.87
Contract Labor	3,368.75	6,000.00	-2,631.25
CVFD-Capital Expenditures	-646.49	10,000.00	-10,646.49
CVFD-Retention Bonuses	191.88	6,600.00	-6,408.12
HdL Companies	2,819.00	3,000.00	-181.00
Insurance-Liability & D.O.	1,422.00	2,724.75	-1,302.75
Insurance-Workers Compensation	356.00	454.25	-98.25
Legal Fees	1,583.02	5,000.00	-3,416.98
Outside Contract Services			
Burnet Co. Appraisal Dist.			
Tax Collection Legal Fees	251.08		
Burnet Co. Appraisal Dist. - Other	3,661.44	7,055.76	-3,394.32
Total Burnet Co. Appraisal Dist.	3,912.52	7,055.76	-3,143.24
Total Outside Contract Services	3,912.52	7,055.76	-3,143.24
Total Contract Services	253,269.81	314,249.76	-60,979.95
Operational Reserve	0.00	58,682.74	-58,682.74
Operations			
Newspaper Advertisement	52.00	100.00	-48.00
Postage, Mail Service	0.00	175.00	-175.00
Total Operations	52.00	275.00	-223.00
Other Types of Expenses			
Community Involvement Expense	201.42	500.00	-298.58
Computer expense	0.00	1,000.00	-1,000.00
Memberships and Dues	1,598.58	1,750.00	-151.42
Total Other Types of Expenses	1,800.00	3,250.00	-1,450.00
Travel and Meetings			
Conference, Convention, Meeting	0.00	2,500.00	-2,500.00
Travel	215.00	600.00	-385.00
Total Travel and Meetings	215.00	3,100.00	-2,885.00
Total Expense	237,748.66	586,827.40	-349,078.74
Net Income	311,747.83	0.00	311,747.83

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05/02/25

Cash Basis

Burnet County Emergency Services District #2**Profit & Loss Detail**

April 2025

Type	Date	Num	Name	Memo	Paid Amount
Income					
Government Contracts					
Local Government Contracts					
Deposit	04/04/2025		Burnet County Appraisal Dist.	2/16 - 3/31/25	2,802.77
Deposit	04/21/2025		Burnet County Appraisal Dist.	4/1 - 4/15/25	5,303.96
Total Local Government Contracts					8,106.73
Sales Tax Revenue					
Deposit	04/11/2025		Texas Comptroller	Sales tax ending 4/8/25	19,879.59
Total Sales Tax Revenue					19,879.59
Total Government Contracts					27,986.32
Interest Earned					
Deposit	04/30/2025			Interest	5.09
Deposit	04/30/2025			Interest	98.11
Total Interest Earned					103.20
Investments					
Interest-Investments					
Deposit	04/30/2025			Interest	718.64
Deposit	04/30/2025			Interest	683.39
Total Interest-Investments					1,402.03
Total Investments					1,402.03
Total Income					29,491.55
Expense					
Contract Services					
Cassie Volunteer Fire Dept					
Check	04/01/2025	1574	Cassie VFD	3rd quarter	65,103.75
Total Cassie Volunteer Fire Dept					65,103.75
Contract Labor					
Check	04/17/2025	1577	Megan L. Paz	March 2025	461.25
Total Contract Labor					461.25
Legal Fees					
Check	04/17/2025	1576	Burns Anderson Jury Brenn...		1,483.02
Total Legal Fees					1,483.02
Total Contract Services					67,048.02
Total Expense					67,048.02
Net Income					-37,556.47



Cassie VFD TX
Address: 3900 FM690, Burnet, TX, 78611



INCIDENT COUNT

INCIDENT TYPE	# INCIDENTS	%
1- FIRE	3	17.65%
3- RESCUE & EMS	11	64.7%
6- Good Intent	3	17.65%

TOTAL	17	100%
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INCIDENT TYPE YTD	# INCIDENTS	%
1- FIRE	15	17.05%
3- RESCUE & EMS	46	53.49%
5- SERVICE CALL	3	3.49%
6- GOOD INTENT	21	24.42%
7- FALSE ALARM	1	1.16%

TOTAL	86	100%
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MUTUAL AID

AID TYPE	TOTAL	YTD
AID GIVEN	6	31
AID RECEIVED	2	5

OVERLAPPING CALLS

# OVERLAPPING	% OVERLAPPING
0	0%

# OVERLAPPING- YTD	% OVERLAPPING YTD
12	13.95%

Address: Burnet, TX, 78611



AVERAGE RESPONSE TIME

(DISPATCH TO ARRIVAL)

EMS	FIRE	TOTAL
8:20	10:13	8:52
EMS-YTD	FIRE-YTD	TOTAL-YTD
6:56	19:22	11:26

AVERAGE RESPONSE TIME BY SHIFT

(IN-DISTRICT, M-F 9-5, OUT-OF-DISTRICT)

IN-DISTRICT	M-F 8-5	OUT OF DISTRICT
8- 9:50	3- 11:22	3- 3:47
		3- DISPATCHED AND CANCELED
IN-DISTRICT-YTD	M-F 8-5-YTD	OUT OF DISTRICT-YTD
40- 7:09	14- 6:46	18- 22:34
		14- DISPATCHED AND CANCELED

TIME ON SCENE

TOTAL TIME ON SCENE- 6:52:27 EMS	AVERAGE TIME ON SCENE- 0:34:22
TOTAL TIME ON SCENE- 2:40:00 FIRE	AVERAGE TIME ON SCENE- 0:32:00
TOTAL TIME ON SCENE- 9:32:27	AVERAGE TIME ON SCENE- 0:33:40
	YTD
TOTAL TIME ON SCENE- 17:13:39 EMS	AVERAGE TIME ON SCENE- 0:39:08
TOTAL TIME ON SCENE- 42:36:09 FIRE	AVERAGE TIME ON SCENE- 1:10:29
TOTAL TIME ON SCENE- 72:18:28	AVERAGE TIME ON SCENE- 0:54:35

PATIENT CONTACTS

APPARATUS	TOTAL # OF PATIENT CONTACTS		# OF PATIENTS TRANSPORTED BY EMS	
	CURRENT	YTD	CURRENT	YTD
POV	1	6		
CHIEF 60	8	30	6	32
BRUSH 51	1	6		
RESCUE 24	0	5		
TOTAL				
# OF PATIENTS	10	47		

Cassie VFD TX

Address: 3900 FM690, Burnet, TX, 78611



PERSONNEL COUNT

PERSONNEL ON APPARATUS	PERSONNEL NOT ON SCENE	TOTAL
3.05	0.65	3.70
PERSONNEL ON APPARATUS-YTD	PERSONNEL NOT ON SCENE-YTD	TOTAL-YTD
3.14	1.13	4.24

FDR-NFIRS: Aid Given Detail Report - Last Calendar Month

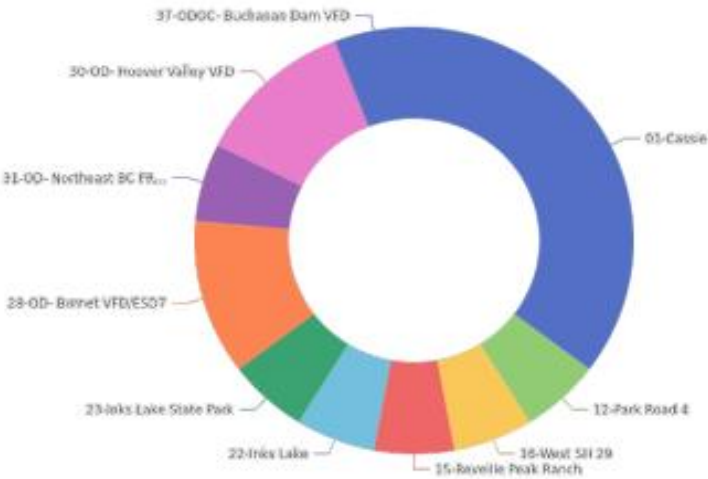
INCIDENT ID	PSAP CALL DATE/TIME	INCIDENT NUMBER	INCIDENT TYPE	FIRE STATION	ADDRESS	AID DEPARTMENT NAME	AID TYPE
21502517	2025-04-01 15:48:26	2025-0000070	142 - Brush or brush-and-grass mixture fire	Station 1- 4400	E SH 29	Buchanan Volunteer Fire Department	Mutual aid given
21527326	2025-04-02 19:58:45	2025-0000071	611 - Dispatched & canceled en route	Station 1- 4400	310 THOMAS RIDGE ROAD	Burnet Volunteer Fire Department	Automatic aid given
21535471	2025-04-02 20:23:29	2025-0000072	118 - Trash or rubbish fire, contained	Station 1- 4400	210 DEER SPRINGS LOOP	Burnet Volunteer Fire Department	Automatic aid given
21661826	2025-04-07 08:14:11	2025-0000074	611 - Dispatched & canceled en route	Station 1- 4400	1693 CR 220	Northeast Burnet County Fire and Rescue	Mutual aid given
22130801	2025-04-10 10:50:23	2025-0000079	321 - EMS call, excluding vehicle accident with injury	Station 1- 4400	3630 PR 4 W	Hoover Valley Volunteer Fire Department	Mutual aid given
22278150	2025-04-30 07:43:19	2025-0000086	611 - Dispatched & canceled en route	Station 1- 4400	6939 FM 3509	Hoover Valley Volunteer Fire Department	Mutual aid given



Cassie VFD TX
Address: 3900 FM690, Burnet, TX, 78611



FDR-NFIRS: Incident Count by Response Zone - Last Calendar Month



RESPONSE ZONE	INCIDENT COUNT	PERCENT OF TOTAL
01-Cassie	6	35.29%
12-Park Road 4	1	5.88%
16-West SH 29	1	5.88%
15-Reveille Peak Ranch	1	5.88%
22-Inks Lake	1	5.88%
23-Inks Lake State Park	1	5.88%
28-OD- Burnet VFD/ESD7	2	11.76%
31-OD- Northeast BC FR/ESD 8	1	5.88%
30-OD- Hoover Valley VFD	2	11.76%
37-ODOC- Buchanan Dam VFD	1	5.88%
Total	17	100.00%

3:27 PM

05/06/25

Cash Basis

Cassie Volunteer Fire Department
Balance Sheet
 As of April 30, 2025

	<u>Apr 30, 25</u>
ASSETS	
Current Assets	
Checking/Savings	
1010 - CASSIE VFD-ESD2	80,551.57
Total Checking/Savings	80,551.57
Total Current Assets	80,551.57
Fixed Assets	
1410 - Land	13,820.69
1420 - Furniture & Fixtures	17,066.09
1430 - Vehicles & Equipment	1,538,216.79
1440 - EMS Equipment	11,412.56
1450 - Communication Equipment	103,956.55
1460 - Buildings	120,053.61
1510 - Accumulated Depreciation	-1,075,689.72
Total Fixed Assets	728,836.57
Other Assets	
1090 - Transfers (In/Out)	70,000.00
1100 - Grant Receivable	665.00
Total Other Assets	70,665.00
TOTAL ASSETS	<u>880,053.14</u>
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Other Current Liabilities	
2010 - Employer & Emp. Payroll Tax	-0.16
Total Other Current Liabilities	-0.16
Total Current Liabilities	-0.16
Total Liabilities	-0.16
Equity	
3010 - Unrestricted Net Assets-Ret.Ern	810,856.25
Net Income	69,197.05
Total Equity	880,053.30
TOTAL LIABILITIES & EQUITY	<u>880,053.14</u>

3:42 PM

Cassie Volunteer Fire Department**Profit & Loss Detail**

05/06/25

April 2025

Cash Basis

Date	Name	Memo	Class	Paid Amount
Income				
4000 - Income				
4005 - ESD payments				
04/03/2025	Bumet County ESD2	3rd Qtr Distribution for Fire Protection	ESD	48,129.30
04/03/2025	Bumet County ESD2	3rd Qtr Distribution for Payroll	FDE	16,974.45
Total 4005 - ESD payments				65,103.75
Total 4000 - Income				65,103.75
Total Income				65,103.75
Expense				
5000 - ADMINISTRATIVE				
5005 - Accounting				
04/04/2025	Paychex-EIB	2025033101 - PR fees for PE 4-4-25	FDE	23.91
04/18/2025	Paychex-EIB	2025041401 - Payroll Fees for PE 4-18-25	FDE	19.19
Total 5005 - Accounting				43.10
5025 - Office Supplies				
04/15/2025	Chase Card Services	Apple - Cloud Storage	ESD	0.99
Total 5025 - Office Supplies				0.99
5040 - Subscrip/n/Dues/Membrshp/RecMgmt				
04/15/2025	Chase Card Services	YMCA membership for April 2025 - D Curtis - Family	ESD	69.00
04/15/2025	Chase Card Services	YMCA membership for April 2025 - C Kelley - Family	ESD	69.00
04/15/2025	Chase Card Services	YMCA membership for April 2025 - T Herwig - Senior Couple	ESD	42.00
04/15/2025	Chase Card Services	YMCA membership for April 2025 -D Lee - Senior Couple	ESD	42.00
04/15/2025	Chase Card Services	YMCA membership for April 2025 -G Sanchez - Couple	ESD	60.00
04/15/2025	Chase Card Services	YMCA membership for April 2025 -Dupont - Couple	ESD	60.00
04/15/2025	Chase Card Services	YMCA membership for April 2025 -M Rivera - Single	ESD	42.00
04/15/2025	Chase Card Services	YMCA membership for April 2025 - N Ganci - Family	ESD	69.00
Total 5040 - Subscrip/n/Dues/Membrshp/RecMgmt				453.00
5065 - Finance Chgs/Late Fees/Sales Tx				
04/12/2025	Voided	VOIDED	ESD	0.00
04/12/2025	Voided	VOIDED	ESD	0.00
Total 5065 - Finance Chgs/Late Fees/Sales Tx				0.00
5076 - RECRUITMENT & RETENTION				
04/12/2025	Municipal Emergen...	Job Shirts for 13 Fire Personnel	ESD	1,395.13
Total 5076 - RECRUITMENT & RETENTION				1,395.13
Total 5000 - ADMINISTRATIVE				1,892.22
5200 - PAID POSITION				
5205 - Base Salary				
04/04/2025	Derrick R Curtis	Salary 3-22 to 4-4-25	FDE	2,616.92
04/18/2025	Derrick R Curtis	Salary - Payroll for PE 4-18-25	FDE	2,616.93
Total 5205 - Base Salary				5,233.85
5215 - CVFD SS & Medicare Tax Match				
04/04/2025	Derrick R Curtis	Employer Social Security & Medicare	FDE	200.20
04/18/2025	Derrick R Curtis	Employer Social Security & Medicare	FDE	200.20
Total 5215 - CVFD SS & Medicare Tax Match				400.40
Total 5200 - PAID POSITION				5,634.25
5300 - BUILDING AND GROUNDS				
5320 - Repairs and Maintenance				
04/14/2025	Home Smart Expert...	Security monitoring for 3-15-25 to 3-15-26	ESD	453.37
04/29/2025	Circle S Pest Control	88167 - Quarterly Pest Control for Fire Station	ESD	88.00
Total 5320 - Repairs and Maintenance				541.37

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**Cassie Volunteer Fire Department
Profit & Loss Detail
April 2025**

05/06/25
Cash Basis

Date	Name	Memo	Class	Paid Amount
5330 - Electrical Service				
04/15/2025	PEC	3000098825 from 2-20 to 3-23-25	ESD	273.99
Total 5330 - Electrical Service				273.99
5335 - Telephone Service				
04/15/2025	Chase Card Services	281 Internet - Internet Serv Period March 10 to Apr 9th	ESD	167.00
04/15/2025	Chase Card Services	Verizon - Cell Serv for Ipads for CAD Feb 11th to March 10,...	ESD	250.76
Total 5335 - Telephone Service				417.76
Total 5300 - BUILDING AND GROUNDS				1,233.12
6600 - INSURANCE				
6605 - Building and Property				
04/12/2025	VFIS of Texas	Vehicle & Comm Ins 3rd installment of 4	ESD	1,044.00
Total 6605 - Building and Property				1,044.00
6610 - Vehicle				
04/12/2025	VFIS of Texas	Vehicle & Comm Ins 3rd installment of 4	ESD	1,980.00
Total 6610 - Vehicle				1,980.00
6615 - Personnel Coverage				
04/01/2025	AirMed Care Network	Membership for ESD & CVFD from 3-18-25 to 3-18-26	ESD	1,125.00
04/01/2025	Kim Nave	Refund Unused Portion of Kim's Personal Air Med Member...	ESD	75.00
Total 6615 - Personnel Coverage				1,200.00
Total 6600 - INSURANCE				4,224.00
7000 - OPERATIONS				
7012 - Fuelman-Vehicles & Equipment				
04/01/2025	WEX Bank	3-1-25-Tender 40-Regular	ESD	49.56
04/01/2025	WEX Bank	3-4-25-Tender 40-Regular	ESD	35.62
04/01/2025	WEX Bank	3-12-25-Tender 40 #25-00047 MA Llano Fire 2241 & CR 217	ESD	36.96
04/01/2025	WEX Bank	3-14-25-Tender 40-Regular	ESD	36.74
04/01/2025	WEX Bank	3-12-25-Brush 51 #25-00047 MA Llano Fire 2241 & CR 217	ESD	23.66
04/01/2025	WEX Bank	2-25-25-Engine 21-Regular	ESD	73.24
04/01/2025	WEX Bank	2-24-25-Chief 60-Regular	ESD	40.23
04/01/2025	WEX Bank	3-7-25-Chief 60 - Regular	ESD	55.92
04/01/2025	WEX Bank	3-11-25-Chief 60 -Regular	ESD	46.00
04/01/2025	WEX Bank	3-17-25 Chief 60 Regular	ESD	51.29
04/01/2025	WEX Bank	3-7-25-Brush 50 Off Road- Regular	ESD	18.10
04/01/2025	WEX Bank	3-11-25 Brush 50 - Regular	ESD	66.34
04/01/2025	WEX Bank	3-11-25 Rescue 24-Regular	ESD	67.82
04/01/2025	WEX Bank	3-4-25 Brush 51	ESD	33.63
04/01/2025	WEX Bank	3-12-25 Brush 51 Off Road - #25-00047 MA Llano Fire 224...	ESD	6.30
04/01/2025	WEX Bank	3-21-25 Monthly CC Fee	ESD	44.00
04/01/2025	WEX Bank	Credit	ESD	-2.26
Total 7012 - Fuelman-Vehicles & Equipment				683.15
7030 - First Responder Supplies				
04/12/2025	Bound Tree Medica...	2 Pulse Ox Meters	ESD	106.98
04/15/2025	Chase Card Services	North West Health & Safety - Zoll AED Batteries - 10 pk	ESD	232.50
Total 7030 - First Responder Supplies				339.48
7040 - Minor Tools				
04/15/2025	Chase Card Services	Amazon - Cordless Drill/Driver Kit, 2 Batteries and Charger	ESD	99.00
Total 7040 - Minor Tools				99.00
7045 - Veh/Epmt Lights-Decals-Safety				
04/15/2025	Chase Card Services	Amazon - Wheel Chocks Total Qty of 6 packs	ESD	50.73
Total 7045 - Veh/Epmt Lights-Decals-Safety				50.73

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Cassie Volunteer Fire Department
Profit & Loss Detail
April 2025

Date	Name	Memo	Class	Paid Amount
7050 - Personal Protect Equip-PPE				
04/12/2025	Municipal Emergen...	Structure Pants and Coat for N Ganci	ESD	1,030.71
04/15/2025	Chase Card Services	Forestry Suppliers - 7 pair of Waterproof Leg Gaiters	ESD	1,087.28
Total 7050 - Personal Protect Equip-PPE				2,117.99
7060 - Rehabilitation Supplies				
04/15/2025	Chase Card Services	Walmart - Drinks and Snacks	ESD	65.37
04/15/2025	Chase Card Services	The Dam Grill - Food after #102 River Bend Dr Call for 4 pe...	ESD	76.60
04/15/2025	Chase Card Services	Miss Vickie's Racing - Marble Falls Event Lunch for D Curti...	ESD	24.90
Total 7060 - Rehabilitation Supplies				166.87
7072 - SCBA MAINTENANCE & REPAIR				
04/15/2025	Chase Card Services	Cascade Fire Equipmt - 4 Izone Hose Hooks	ESD	475.00
Total 7072 - SCBA MAINTENANCE & REPAIR				475.00
7075 - State Veh Safety Inspec&Regist				
04/23/2025	Bumet County Tax ...	Registration for T40,WTRLR,E21,B51	ESD	30.00
Total 7075 - State Veh Safety Inspec&Regist				30.00
7080 - Vehicle Maintenance/Repair				
04/14/2025	Third Coast Distribu...	NAF Dex Cool RTU Coolant	ESD	42.20
Total 7080 - Vehicle Maintenance/Repair				42.20
7085 - Vehicle Maint/Repr(Vendor)				
04/15/2025	Chase Card Services	Quick Brakes - 2 All-Terrain Tires, Mount and Balance and ...	ESD	653.98
Total 7085 - Vehicle Maint/Repr(Vendor)				653.98
7095 - Fire Fighting Equipmt - NEW				
04/15/2025	Chase Card Services	North Ridge Fire Equipmt - 3/4" Hose Winder	ESD	140.94
Total 7095 - Fire Fighting Equipmt - NEW				140.94
7096 - FIRE FIGHTING EQUIPMENT-MAINTEN				
04/15/2025	Chase Card Services	Hannay Reels - Brake Wheel, Coil Spring and Brake Pad fo...	ESD	54.00
Total 7096 - FIRE FIGHTING EQUIPMENT-MAINTEN				54.00
Total 7000 - OPERATIONS				4,853.34
8000 - TRAINING				
8020 - Training -VENDOR				
04/15/2025	Chase Card Services	CE Solutions - State Recert for Fire and EMS for D Curtis	ESD	165.34
Total 8020 - Training -VENDOR				165.34
Total 8000 - TRAINING				165.34
9000 - PUBLIC RELATIONS				
9010 - Public Educatn/Relatn/Apprtn				
04/15/2025	Chase Card Services	Hill Country 100 Club - 3 Tickets D Curtis, D Lee and P Lee	ESD	85.56
Total 9010 - Public Educatn/Relatn/Apprtn				85.56
Total 9000 - PUBLIC RELATIONS				85.56
Total Expense				18,087.83
Net Income				47,015.92

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Cash Basis

Cassie Volunteer Fire Department
Profit & Loss by Class
October 2024 through April 2025

	ESD	FDE	TOTAL
Income			
4000 - Income			
4005 - ESD payments	173,410.60	54,452.53	227,863.13
4040 - FD Reimbursement	251.88	0.00	251.88
Total 4000 - Income	173,662.48	54,452.53	228,115.01
Total Income	173,662.48	54,452.53	228,115.01
Expense			
5000 - ADMINISTRATIVE			
5005 - Accounting	685.00	775.31	1,460.31
5015 - Meetings	43.04	0.00	43.04
5020 - Office Equipment/Maint.	1,320.09	0.00	1,320.09
5025 - Office Supplies	935.16	0.00	935.16
5035 - Shipping/Postage/PO Box Rental	219.96	0.00	219.96
5040 - Subscrip'tn/Dues/Membrshp/RecMgmt	6,331.50	0.00	6,331.50
5042 - Record Mgmt Systems-ER,PC,CAD	7,835.00	0.00	7,835.00
5045 - Travel Allowance	1,468.72	0.00	1,468.72
5050 - Uniforms (Caps and Shirts)	1,188.00	0.00	1,188.00
5060 - Banking/SftyDepBox/Chks/BkgdCks	106.76	0.00	106.76
5065 - Finance Chgs/Late Fees/Sales Tx	0.00	0.00	0.00
5076 - RECRUITMENT & RETENTION	7,212.75	0.00	7,212.75
5078 - Items to be reimbursed by ESD	191.88	0.00	191.88
Total 5000 - ADMINISTRATIVE	27,537.86	775.31	28,313.17
5200 - PAID POSITION			
5205 - Base Salary	0.00	39,253.88	39,253.88
5215 - CVFD SS & Medicare Tax Match	0.00	3,003.00	3,003.00
Total 5200 - PAID POSITION	0.00	42,256.88	42,256.88
5300 - BUILDING AND GROUNDS			
5310 - Janitorial Supplies	99.04	0.00	99.04
5320 - Repairs and Maintenance	3,799.23	0.00	3,799.23
5325 - Furn&YardEquip Repl/Rep/New	1,201.60	0.00	1,201.60
5330 - Electrical Service	2,054.38	0.00	2,054.38
5335 - Telephone Service	2,502.76	0.00	2,502.76
Total 5300 - BUILDING AND GROUNDS	9,657.01	0.00	9,657.01
5600 - COMMUNICATIONS			
5605 - Batteries, Clips, Acc.	484.99	0.00	484.99
Total 5600 - COMMUNICATIONS	484.99	0.00	484.99
6600 - INSURANCE			
6605 - Building and Property	3,132.00	0.00	3,132.00
6610 - Vehicle	9,185.31	0.00	9,185.31
6615 - Personnel Coverage	13,951.00	0.00	13,951.00
Total 6600 - INSURANCE	26,268.31	0.00	26,268.31
7000 - OPERATIONS			
7007 - CAD-Computer Aided Dispatch	8,207.93	0.00	8,207.93
7010 - Fuel-Vehicle and Equipment	457.64	0.00	457.64
7012 - Fuelman-Vehicles & Equipment	3,254.25	0.00	3,254.25
7020 - Fire Extinguisher Test/Repr	105.00	0.00	105.00
7030 - First Responder Supplies	423.23	0.00	423.23
7035 - Ladder, Pump & Hose Testing	2,975.55	0.00	2,975.55
7040 - Minor Tools	146.86	0.00	146.86
7045 - Veh/Epmt Lights-Decals-Safety	2,609.18	0.00	2,609.18
7050 - Personal Protect Equip-PPE	5,493.77	0.00	5,493.77
7055 - PPE Testing/Cleaning/Repair	187.46	0.00	187.46
7057 - Operations - Radio Service Fee	5,583.48	0.00	5,583.48
7060 - Rehabilitation Supplies	448.81	0.00	448.81
7070 - SCBA Testing/Hydro/FaceMsk/Pack	600.00	0.00	600.00
7072 - SCBA MAINTENANCE & REPAIR	1,319.00	0.00	1,319.00

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Cash Basis

Cassie Volunteer Fire Department
Profit & Loss by Class
 October 2024 through April 2025

	ESD	FDE	TOTAL
7075 - State Veh Safety Inspec&Regist	80.50	0.00	80.50
7080 - Vehicle Maintenance/Repair	621.77	0.00	621.77
7085 - Vehicle Maint/Repr(Vendor)	7,969.64	0.00	7,969.64
7095 - Fire Fighting Equipmt - NEW	5,629.96	0.00	5,629.96
7096 - FIRE FIGHTING EQUIPMENT-MAINTEN	1,854.00	0.00	1,854.00
Total 7000 - OPERATIONS	47,968.03	0.00	47,968.03
8000 - TRAINING			
8020 - Training -VENDOR	895.83	0.00	895.83
8022 - Training-Certification&Testing	588.27	0.00	588.27
8025 - Per Diem Travel/Lodging	180.60	0.00	180.60
Total 8000 - TRAINING	1,664.70	0.00	1,664.70
9000 - PUBLIC RELATIONS			
9010 - Public Educatn/Relatn/Apprtn	2,304.87	0.00	2,304.87
Total 9000 - PUBLIC RELATIONS	2,304.87	0.00	2,304.87
Total Expense	115,885.77	43,032.19	158,917.96
Net Income	57,776.71	11,420.34	69,197.05

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Cash Basis

Cassie Volunteer Fire Department
Profit & Loss Budget vs. Actual
 October 2024 through April 2025

	Oct '24 - Apr 25	Budget	\$ Over Budget
Income			
4000 - Income			
4005 - ESD payments	227,863.13	260,415.00	-32,551.87
4040 - FD Reimbursement	251.88		
Total 4000 - Income	228,115.01	260,415.00	-32,299.99
Total Income	228,115.01	260,415.00	-32,299.99
Expense			
5000 - ADMINISTRATIVE			
5005 - Accounting	1,460.31	2,000.00	-539.69
5010 - Legal Services	0.00	100.00	-100.00
5015 - Meetings	43.04	300.00	-256.96
5020 - Office Equipment/Maint.	1,320.09	258.00	1,062.09
5025 - Office Supplies	935.16	1,000.00	-64.84
5030 - Printer Supplies	0.00	300.00	-300.00
5035 - Shipping/Postage/PO Box Rental	219.96	150.00	69.96
5040 - Subscrip'n/Dues/Membrshp/RecMgmt	6,331.50	6,500.00	-168.50
5042 - Record Mgmt Systems-ER,PC,CAD	7,835.00	6,000.00	1,835.00
5045 - Travel Allowance	1,468.72	100.00	1,368.72
5050 - Uniforms (Caps and Shirts)	1,188.00	2,500.00	-1,312.00
5055 - Printing Services	0.00	100.00	-100.00
5060 - Banking/SftyDepBox/Chks/BkgdChks	106.76	100.00	6.76
5070 - Replen Petty Cash/Toll Charges	0.00	350.00	-350.00
5076 - RECRUITMENT & RETENTION	7,212.75	10,200.00	-2,987.25
5078 - Items to be reimbursed by ESD	191.88	0.00	191.88
Total 5000 - ADMINISTRATIVE	28,313.17	29,958.00	-1,644.83
5200 - PAID POSITION			
5205 - Base Salary	39,253.88	68,040.00	-28,786.12
5215 - CVFD SS & Medicare Tax Match	3,003.00	5,206.00	-2,203.00
Total 5200 - PAID POSITION	42,256.88	73,246.00	-30,989.12
5300 - BUILDING AND GROUNDS			
5305 - Botanical Supplies	0.00	50.00	-50.00
5310 - Janitorial Supplies	99.04	200.00	-100.96
5320 - Repairs and Maintenance	3,799.23	2,500.00	1,299.23
5325 - Furn&YardEquip Repl/Rep/New	1,201.60	2,000.00	-798.40
5330 - Electrical Service	2,054.38	4,600.00	-2,545.62
5335 - Telephone Service	2,502.76	6,600.00	-4,097.24
Total 5300 - BUILDING AND GROUNDS	9,657.01	15,950.00	-6,292.99
5600 - COMMUNICATIONS			
5605 - Batteries, Clips, Acc.	484.99	1,000.00	-515.01
5615 - Non-Warranty Repair	0.00	500.00	-500.00
5620 - Digital Radio and Pagers	0.00	1,000.00	-1,000.00
Total 5600 - COMMUNICATIONS	484.99	2,500.00	-2,015.01
6600 - INSURANCE			
6605 - Building and Property	3,132.00	6,600.00	-3,468.00
6610 - Vehicle	9,185.31	14,200.00	-5,014.69
6615 - Personnel Coverage	13,951.00	18,550.00	-4,599.00
Total 6600 - INSURANCE	26,268.31	39,350.00	-13,081.69

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Cash Basis

Cassie Volunteer Fire Department
Profit & Loss Budget vs. Actual
 October 2024 through April 2025

	Oct '24 - Apr 25	Budget	\$ Over Budget
7000 - OPERATIONS			
7007 - CAD-Computer Aided Dispatch	8,207.93	7,200.00	1,007.93
7010 - Fuel-Vehicle and Equipment	457.64	250.00	207.64
7012 - Fuelman-Vehicles & Equipment	3,254.25	7,000.00	-3,745.75
7015 - Equipment Maint/Repr-Vendor	0.00	6,500.00	-6,500.00
7020 - Fire Extinguisher Test/Repr	105.00	300.00	-195.00
7025 - Fire Suppressant Supplies	0.00	5,000.00	-5,000.00
7030 - First Responder Supplies	423.23	6,000.00	-5,576.77
7035 - Ladder, Pump & Hose Testing	2,975.55	4,000.00	-1,024.45
7040 - Minor Tools	146.86	150.00	-3.14
7045 - Veh/Epmt Lights-Decals-Safety	2,609.18	100.00	2,509.18
7050 - Personal Protect Equip-PPE	5,493.77	5,000.00	493.77
7055 - PPE Testing/Cleaning/Repair	187.46	1,500.00	-1,312.54
7057 - Operations - Radio Service Fee	5,583.48	6,200.00	-616.52
7060 - Rehabilitation Supplies	448.81	500.00	-51.19
7065 - Rescue Equipment Maint/Repr	0.00	250.00	-250.00
7070 - SCBA Testing/Hydro/FaceMsk/Pack	600.00	2,500.00	-1,900.00
7072 - SCBA MAINTENANCE & REPAIR	1,319.00	1,500.00	-181.00
7075 - State Veh Safety Inspec&Regist	80.50	150.00	-69.50
7080 - Vehicle Maintenance/Repair	621.77	2,000.00	-1,378.23
7085 - Vehicle Maint/Repr(Vendor)	7,969.64	18,000.00	-10,030.36
7090 - Equipmt Repimt(Fire Fightg)	0.00	1,750.00	-1,750.00
7095 - Fire Fighting Equipmt - NEW	5,629.96	2,500.00	3,129.96
7096 - FIRE FIGHTING EQUIPMENT-MAINTEN	1,854.00	1,007.00	847.00
7100 - Rescue Equipment - NEW	0.00	1,000.00	-1,000.00
7105 - Rescue Equipment - REPLMNT	0.00	200.00	-200.00
Total 7000 - OPERATIONS	47,968.03	80,557.00	-32,588.97
8000 - TRAINING			
8005 - AED, CPR, First Aid	0.00	454.00	-454.00
8020 - Training -VENDOR	895.83	10,500.00	-9,604.17
8022 - Training-Certification&Testing	588.27	1,000.00	-411.73
8025 - Per Diem Travel/Lodging	180.60	5,000.00	-4,819.40
8035 - Educational Supplies	0.00	600.00	-600.00
Total 8000 - TRAINING	1,664.70	17,554.00	-15,889.30
9000 - PUBLIC RELATIONS			
9005 - Educational Supplies	0.00	100.00	-100.00
9010 - Public Eductn/Relatn/Apprtn	2,304.87	500.00	1,804.87
9015 - Shipping and Postage	0.00	100.00	-100.00
9020 - Printing	0.00	100.00	-100.00
9025 - Recognition/Thank You	0.00	500.00	-500.00
Total 9000 - PUBLIC RELATIONS	2,304.87	1,300.00	1,004.87
Total Expense	158,917.96	260,415.00	-101,497.04
Net Income	69,197.05	0.00	69,197.05

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Cash Basis

Cassie Volunteer Fire Dept. & EMS
Balance Sheet
As of April 30, 2025

	Apr 30, 25
ASSETS	
Current Assets	
Checking/Savings	
1010 · FSB of Burnet - 68007	127,818.11
Total Checking/Savings	127,818.11
Total Current Assets	127,818.11
Other Assets	
1090 · Transfers (In/Out)	-70,000.00
Total Other Assets	-70,000.00
TOTAL ASSETS	57,818.11
LIABILITIES & EQUITY	
Equity	
3010 · Unrestricted Net Assets	52,692.94
Net Income	5,125.17
Total Equity	57,818.11
TOTAL LIABILITIES & EQUITY	57,818.11

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Cash Basis

Cassie Volunteer Fire Dept. & EMS
Profit & Loss Detail
April 2025

Date	Name	Memo	Class	Paid Amount
Net Income				



Request for Approval and Funding of Capital Expenditures

Cassie Volunteer Fire Department and EMS INC.

Burnet County, TX

Service Provider for Burnet County ESD #2

Staffed by Professional Volunteers Since 1977

"Guardians of Our Communities"



Cassie Volunteer Fire Department is requesting capital expenditure funding to cover the required 20% match for the LCRA Community Development Partnership Program (CDPP) grant recently awarded for the purchase of a Zoll AutoPulse Resuscitation System. The total grant award is \$24,429, and the department is responsible for a 20% match of \$4,886.00.

The Zoll AutoPulse is a life-saving device that provides high-quality, automated CPR, significantly improving outcomes in cardiac arrest incidents. This equipment will enhance our emergency medical response capabilities and better serve our community.

We respectfully request funding assistance in the amount of \$4,886.00 to fulfill our matching obligation and complete this vital acquisition.

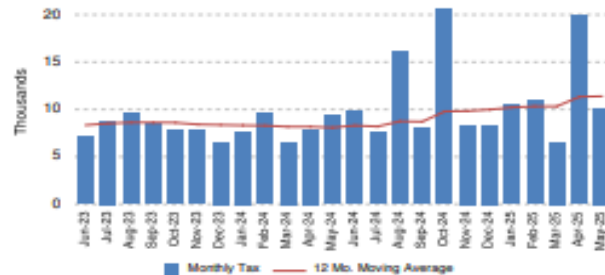
HdL Companies

SALES TAX SNAPSHOT
Burnet Co ESD 2
May-25

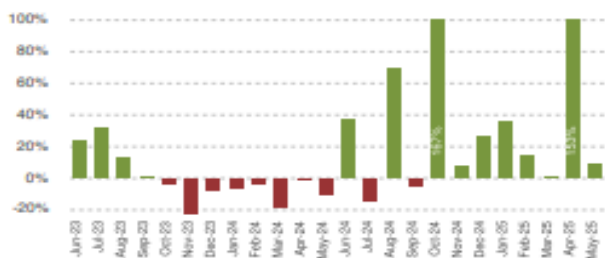
Sales Tax Net Payments

FY Mo.	FY2024	FY2025	YoY % Change
Oct	\$ 7,725	\$ 20,616	166.9%
Nov	\$ 7,743	\$ 8,346	7.8%
Dec	\$ 6,591	\$ 8,329	26.4%
Jan	\$ 7,684	\$ 10,456	36.1%
Feb	\$ 9,624	\$ 10,949	13.8%
Mar	\$ 6,536	\$ 6,561	0.4%
Apr	\$ 7,867	\$ 19,880	152.7%
May	\$ 9,303	\$ 10,122	8.8%
Jun	\$ 9,803		
Jul	\$ 7,539		
Aug	\$ 16,097		
Sep	\$ 8,050		
FYTD	\$ 63,073	\$ 95,258	51.0%
FY Total	\$ 104,563		

Sales Tax Net Payments Trend



Sales Tax Net Payments Change - YoY



Top 10 Taxpayers

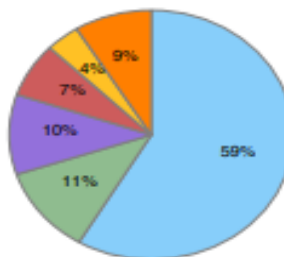
Rank	Company	FYTD Collections	% Total
1	AMAZON.COM SERVICES LLC (MARKETPLACE)		
2	SMS BUCHANAN BUSINESS INC		
3	AMAZON.COM SERVICES LLC		
4	BUCHANAN SEPTIC TANKS INC.		
5	NEXT LEVEL SPORTS		
6	VISTA WINDOWS & DOORS INC.		
7	REVELLE PEAK RANCH SOLUTIONS LLC		
8	FESTIVAL OUTFITTER		
9	JIM EACHUS		
10	APPLE INC.		
Top 10 Companies		\$ 66,772	68.7%
1217 Other Large Companies		\$ 28,021	28.8%
Small Companies/Other		\$ 2,318	2.4%
Single Local Tax Rate (SLT)		\$ 133	0.1%
Total		\$ 97,244	100.0%

Industry Segment Collections Trend - YoY % Chg

SEGMENT	Dec	Jan	Feb	Mar	Apr	May
Retail Trade	14.8%	13.3%	13.2%	5.7%	254.7%	-1.5%
Manufacturing	227.0%	4.9%	-20.1%	-2.0%	-29.9%	6.8%
Recreation, Arts, Entmt	-100.0%	111.1%	38.9%	14.3%	1.5%	92.7%
Telecom	6.3%	272.7%	120.2%	8.3%	26.1%	36.8%
Admin, Support, Waste Mgmt	45.3%	-73.0%	-52.5%	-51.6%	-55.9%	-71.3%
All Others	-41.4%	34.1%	-15.2%	-26.7%	22.4%	30.0%
Total Collections	28.0%	30.8%	11.5%	-0.3%	155.7%	4.0%

Sales Tax Collections by Industry Segment

- Retail Trade
- Manufacturing
- Recreation, Arts, Entmt
- Telecom
- Admin, Support, Waste Mgmt
- 17 Other Segments



BURNET COUNTY EMERGENCY SERVICE DISTRICT NO. 2

ORDINANCE NO. 05-15-2025-01

AN ORDINANCE ADOPTING PORTIONS OF THE INTERNATIONAL FIRE CODE; PROVIDING FOR FEES TO BE PAYABLE FOR PERMITS, APPROVALS AND INSPECTIONS; REQUIRING A PERMIT OR APPROVAL FOR CERTAIN HAZARDOUS USES AND ACTIVITIES; PROVIDING FOR CIVIL PENALTIES FOR VIOLATIONS; PROVIDING FOR ADMINISTRATION OF THE FIRE CODE AND AUTHORIZING THE FIRE CODE OFFICIAL AND HIS/HER DESIGNEES TO ADMINISTER AND ENFORCE THE CODE; AUTHORIZING ENTRY ONTO PROPERTY TO CONDUCT INSPECTIONS; AUTHORIZING STOP WORK ORDERS FOR WORK PERFORMED IN VIOLATION OF THE FIRE CODE; PROVIDING FOR APPOINTMENT OF AN APPELLATE BODY AND FOR APPEALS FROM DECISIONS OF THE FIRE CODE OFFICIAL; PROVIDING FOR SEVERABILITY AND AN EFFECTIVE DATE

WHEREAS, the commissioners of the District are authorized, pursuant to Tex. Health & Safety Code § 775.036 to adopt and enforce a fire code;

WHEREAS, the Commissioners of the District desire to adopt a fire code and to provide for its enforcement in furtherance of protecting the health and safety of those residing within the territory of the District and in furtherance of preventing fires and medical emergencies;

It is, therefore, ORDAINED, RESOLVED AND ORDERED that:

Section 1. Adoption of Code

(a) The following are hereby adopted as the Fire Code of Burnet County Emergency Service District No. 2 in the State of Texas, except within the corporate limits of any municipality located in the territory of the District that has adopted a fire code, regulating and governing the safeguarding of life and property from fire, medical, and explosion hazards arising from the storage, handling and use of hazardous substances, materials and devices, and from conditions hazardous to life or property in the occupancy of buildings and premises as herein provided; providing for the issuance of permits and collection of fees therefor; and each of all of the regulations, provisions, penalties; conditions and terms of said Fire Code on file in the office of the Burnet County Emergency Service District No. 2 are hereby referred to, adopted and made a part hereof, as if fully set out in this Ordinance, with the additions, insertions, deletions, and changes, if any, prescribed in this Ordinance.

(1) The 2018 International Fire Code (the "IFC") and appendices B, C, D, E, F, G & I promulgated by the International Code Council, Inc.

(2) For the purpose of determining the types of construction referred in Appendix B and other relevant sections of the IFC, the definitions and descriptions of types of construction provided in Chapter 6, and other applicable chapters, sections, and provisions of the 2018 International Building Code (the "IBC") shall be used.

(b) The remaining provisions of this Ordinance, together with all provisions incorporated in this Ordinance by reference shall constitute the Fire Code of the District. Pursuant to Texas Health & Safety Code Section 775.036, it is the intent of this Fire Code of the District to not conflict with any fire code that may be adopted by Burnet County, and to the extent of any conflict between the Fire Code of the District and any fire code adopted by Burnet County, the fire code adopted by Burnet County more stringent provision shall prevail.

(c) This Ordinance will, to the extent reasonable, be construed in a manner consistent with the International Fire Code. If there is a conflict between this Ordinance and the International Fire Code, this Ordinance will prevail.

Section 2. Administration

(a) The Fire Code Official of the District, together with such assistants and agents of the District as the Fire Code Official may designate, are authorized to enforce this Ordinance, to take all actions required or authorized in provisions incorporated in this Ordinance by reference, and to conduct all inspections, review all plans, accept all applications for a permit or approval, and any other acts necessary, authorized, or required by the terms of this Ordinance and the District's Fire Code.

(b) The Fire Code Official or his designated agent shall submit monthly activity reports to the Board of Emergency Services Commissioners of the District, covering inspection, review, and enforcement activities conducted during the prior month. The Fire Code Official or his designated agent shall keep an accurate account of all fees, fines, and other funds collected and received pursuant to this Ordinance, the names of the persons upon whose account the same were paid, the date and amount thereof, together with the location of the building or premises to which they relate.

(c) Approved plans, specifications, and other reports required by this Ordinance shall be maintained in the central offices of the District for a period of not less than five years following the date such document was submitted to the District or prepared by the District, as applicable, or as otherwise permitted under the Texas Records Retention Act.

Section 3. Right of Entry

(a) In addition to the authority allowed under the IFC, whenever necessary to make an inspection to enforce any of the provisions of this Ordinance for the prevention of fires and medical emergencies, or whenever the Fire Code Official has reasonable cause to believe that there exists in any building or upon any premises any condition in violation of this Ordinance, the Fire Code Official, or designated agents of the District may enter

such building or premises at all reasonable times to inspect same or to perform any duty imposed on the Fire Code Official by this Ordinance; provided that if such building or premises is occupied, they shall first present proper credentials and request entry; and, except during construction of the improvement to be inspected, if such building or premises are unoccupied, the agent of the District shall make a reasonable effort to locate the owner or other person(s) having charge or control of the building or premises and request entry. If such entry is refused, the Fire Code Official shall have recourse to every remedy provided by law to secure entry.

(b) No owner or occupant or any other person having authority to control access to any building or premises shall fail or neglect, after request for entry is made as provided in section 4, to promptly permit entry therein by the Fire Code Official or the authorized agent of the Fire Code Official for the purpose of inspection and examination pursuant to this Ordinance. The District, the Fire Code Official, or his designees may take any action, at law or in equity, available under the Fire Code of the District to enforce this section and any other applicable section as set forth herein or as otherwise allowed under any applicable statute, law, rule, ordinance, or regulation.

Section 4. Identification of District, Commissioners, and Appellate Body

(a) Whenever the terms "jurisdiction", "authority having jurisdiction", "department", "bureau of fire prevention", or other like term are used in the IFC, same will be a reference to the District. All regulatory authority established by the provisions of the IFC incorporated in this Ordinance is established for the District.

(b) Any reference in the provisions of the IFC incorporated in this Ordinance to the "executive body" or "governing body" shall be a reference to the Board of Emergency Services Commissioners of the District.

(c) Any reference in the provisions of the IFC incorporated in this Ordinance to the "board of appeals" or other appellate body established by the IFC, shall be reference to the appellate body or panel of the District or as otherwise provided for herein or the IFC.

Section 5. Appeals

(1) The Commissioners of the District shall appoint four residents or owners of businesses in the territory of the District to serve as members of an appellate body ("Board of Appeals") to hear and decide the complaint of any person aggrieved by a decision of the Fire Code Official or designee, regarding any request for a permit or approval, any decision to stop work, or stop use, and any decision to abate, repair, rehabilitate, demolish, or remove an unsafe structure or premises. Members of the Board of Appeals may be no more than two members of the Board of Emergency Services Commissioners and other residents or owners of businesses in the Territory served by the District. Three members of the appeal panel shall constitute a quorum, and in modifying an order of the Fire Code Office or designee, the affirmative vote of at least three members shall be

required. Members of the appellate body shall serve for a period of two years or until their successor is appointed.

(2) Board of Appeals shall hear the timely appeal of any decision of the Fire Code Official or other authorized official described in subsection (1). A request to appeal such a decision shall be submitted in writing addressed to the President of the Board of Emergency Services Commissioners of the District and forwarded to the District's central administrative offices not more than 30 days after the date of the decision or action that is the subject of the appeal. Failure to timely and properly appeal a decision or action after 30 days or as required herein shall constitute waiver of any such appeal. A request to appeal shall include the mailing address and other contact information of the appellant for the purpose of receiving notice of a hearing on the appeal. A notice of appeal shall not stay the decision or action from which the appeal is taken.

(3) The Board of Appeals shall convene to schedule a hearing of the appeal not less than five days and not more than 35 days after receipt of the request to appeal. The hearing of such appeal shall be scheduled not later than 21 days following the meeting of the Board of Appeals held to schedule the hearing. An appointment of Board of Appeals may include alternate appointments in the event that one or more appointees are unable to serve at the place and time scheduled for the appeal hearing.

(4) Except as provided in subsection (7), the Board of Appeals shall serve written notice of the date, time, and place of the appeal hearing not less than ten (10) days prior to the date of the hearing.

(5) An appellant shall be entitled to present evidence in support of the appeal and to cross-examine opposing witnesses. The Fire Code Official or designee shall be entitled to present evidence in support of such decision or action and to cross-examine witnesses. The Board of Appeals shall make all determinations regarding the admissibility of evidence and credibility of witnesses, and may make reasonable rulings regarding the conduct of the hearing and the manner that evidence is presented. The Board of Appeals may be assisted by legal counsel for the District in making evidentiary rulings and determining reasonable procedures for conduct of the hearing.

(6) The Board of Appeals may affirm, reverse, or modify the decision from which an appeal is taken. The decision of the majority of the Board of Appeals shall be the decision of the appeal panel, but in no event less than three members of the Board of Appeals. The panel may reverse a decision only if, in the opinion of the majority: (I) the decision appealed is manifestly unjust and in conflict with the applicable Fire Code Provisions; or (II) special circumstances make strict application of the rule that is the basis of the original decision impractical and the reversal of the decision is in conformity with the intent and purpose of this Ordinance and the Fire Code; and such reversal would not result in a greater

threat of danger to the life or safety. The appeal panel shall have no authority to waive requirements of this Ordinance or the Fire Code.

(7) If the Fire Code Official determines in a written order served on the owner of property that a structure constitutes an imminent threat to the life or safety of any persons, the Fire Code Official or designee may require the demolition or removal of such structure not earlier than ten days following the date notice of such order is served on the owner of the affected property. Such owner may request an emergency appeal of such decision in writing delivered to the central administrative offices of the District at any time prior to the expiration of such ten-day period. In such event, the President of the Board of Emergency Services Commissioners is authorized to convene the Board of Appeals or appoint an appellate panel and schedule a hearing of such appeal as soon as practicable and serve notice of the time, date and place of such appeal on such owner not less than two days prior to the date of the hearing of such appeal.

Section 6. Permits and Fees

The fees applicable for permits, approvals, and inspections shall be established from time to time by the Board of Emergency Services Commissioners of the District by a resolution therefor. The District may require an owner or agent who applies with the District for any permits, approvals, or inspections to pay any additional costs related to any reviews of said permits, approvals, or inspections by third parties or otherwise.

Section 7. Penalties

The District shall be entitled to bring a civil action, including, but not limited to injunctive relief, for the enforcement of this Ordinance in any court of competent jurisdiction to enjoin any violation of this Ordinance or to impose a civil penalty in an amount of \$2,000.00 per day that a violation of this Ordinance continues. Each day a violation continues after due notice has been served shall be deemed a separate offense hereunder. This Section modifies Section 110.4 of the IFC. In addition to the civil penalties and procedures set forth herein, the District may also impose criminal penalties as set forth in Section 110.4 of the IFC and amendments thereto hereunder.

Section 8. Amendments to the International Fire Code

The following sections are hereby amended, added, or deleted as follows:

(1) Section 101.1 Title. These regulations shall be known as the Fire Code of Burnet County Emergency Service District No. 2, hereinafter referred to as "this code" or "Fire Code."

(2) Section 104.7.3 The Fire Code Official is authorized to require the owner or agent to provide, without charge to the jurisdiction and at the sole cost and expense of the owner or agent, a Third Party Review for permits, approvals, inspections, or plans

submitted to the District for approval. Any Third Party Review required by the District will be conducted by an entity of the Fire Code Official's choice.

(3) Section 112.4 Failure to comply. Any person who shall continue any work after having been served with a stop work order, except such work as that person is directed to perform to remove a violation or unsafe condition, shall be guilty of a Class C Misdemeanor, as defined in the Texas Penal Code § 12.23, with a penalty not to exceed \$500.00, and a culpable mental state is hereby explicitly waived for any offense hereunder. Each day that a violation continues after due notice has been served shall be deemed a separate offense. The District shall also be entitled to bring a civil action for the enforcement of this code in any court of competent jurisdiction to enjoin any violation of this code or to impose a civil penalty in an amount of \$2,000 per day that a violation of this Code continues. Each day a violation continues after due notice has been served shall be deemed a separate offense hereunder.

(4) Section 110.4 Violation penalties. Persons who shall violate a provision of this code or shall fail to comply with any of the requirements thereof or who shall erect, install, alter, repair or do work in violation of the approved construction documents or directive of the Fire Code Official, or of a permit or certificate used under provisions of this code, shall be guilty of a Class C Misdemeanor, as defined in the Texas Penal Code § 12.23. Each day that a violation continues after due notice has been served shall be deemed a separate offense. The District shall be entitled to bring a civil action for the enforcement of this code in any court of competent jurisdiction to enjoin any violation of this code or to impose a civil penalty in an amount of \$2,000 per day that a violation of this Code continues.

(5) Section 503.2.1 Dimensions. Fire apparatus access roads shall have an unobstructed width of not less than 25 feet, except for approved security gates in accordance with Section 503.6, and an unobstructed vertical clearance of not less than 13 feet 6 inches.

Exception: Widths less than 25 feet as approved in writing by the Fire Code Official.

(6) Section D103.3 Turning radius. Fire Apparatus access roads shall be designed with an appropriate 25 foot inside turning and a 50 foot outside turning radius at turns to accommodate any operational fire department apparatus.

Exception: Radius less than 25 feet inside or 50 feet outside as approved in writing by the Fire Code Official.

(7) Section D103.6 Signs. Where required by the Fire Code Official, fire apparatus access roads shall be marked as follows:

Where curb and guttering exists, all of fire apparatus access roads shall be painted red and be conspicuously and legibly marked with the warning "FIRE LANE – TOW

AWAY ZONE" in white letters at least three inches tall, at intervals not exceeding 35 feet.

Where no curb and guttering exists, fire apparatus access roads shall be marked with permanent FIRE LANE – TOW AWAY ZONE signs at intervals not exceeding 50 feet. Signs shall have a minimum dimension of 12 inches wide by 18 inches high and have red letters on a white reflective background. Signs shall be posted on one side or both sides of the fire apparatus road as required by Section D103.6.1 or D103.6.2.

Sign Type "A"



Sign Type "B"



(8) Section 307.2 Open Burning – Notification, permission, or permit required.

For any burning other than residential maintenance, a permit shall be obtained from the Fire Code Official in accordance with Section 105.6 prior to kindling a fire for recognized silvicultural or range or wildlife management practices, prevention, or control of disease or pests, a bonfire, or any other outdoor burning within the District. All outdoor burning authorized within the District shall be conducted in full compliance with all applicable statutes, rules, or regulations, including this Ordinance, and in the case of conflict between any other applicable statute, rule, or regulation and this Ordinance, the more stringent provision shall prevail. In addition to any other remedy the Fire Code provides, any issued permits may be revoked at any time by the Fire Code Official if any conditions or limitations set forth in the permit or applicable statute, law, rule, or regulation have been violated by the permit holder.

Outdoor Burning Procedure

Residential Maintenance - All outdoor burning conducted within the District must be authorized and may require an on-site visit prior to initiating any outdoor burning. The individual responsible for the outdoor burning shall contact the **Burnet County Sheriff's Department at 512/756-8080** for notification and instructions. After the request is received, the Fire Code Official or a fire department officer may conduct an on-site inspection, if required, and permission may be granted to conduct the burn if said burn can be conducted in a safe manner and such burn is in compliance with all applicable statutes, laws, rules, or regulations, including the Texas Clean Air Act and the Texas Outdoor Burning Rule, Title 30, Texas Administrative Code (30 TAC), Sections 111.201 – 111.221. Open Burning as described above is to be intended for residential maintenance and does not require a permit or permit fee, given burning is occasional and not commercial in nature.

Any Open Burning other than that intended for residential maintenance described above, i.e. Lot Clearing, Prescribed Burning, or if in the Fire Code Official's opinion any request that exceeds acceptable height, size or frequency, shall require a prescribed time frame permit and/or permit fees. Application for such approval(s) shall only be issued to the owner of the land upon which the fire is to be kindled.

Open Burning site requirements (All):

- Site inspected or approved by the Fire Code Official or a fire department officer.
- Phone available on site to contact 9-1-1.
- Proposed burn site is at least **50** feet from any structure.
- Wind and/or other environmental conditions are favorable.
- Cannot burn prohibited items.
- Proposed burn site is manageable size and height.
- Approved water source or extinguishing equipment available at burn site.
- Burn site is downwind or at least **300** feet from any occupants that might be sensitive to smoke.
- Applicant to be informed of burn regulations.
- Applicant must abide by any additional requirements provided by the Fire Code Official or fire department officer.
- When issued, all permits shall be kept on the premises designated therein at all times and shall be posted in a conspicuous place on the premises, or shall be kept on the premises location designated by the Fire Code Official.

(9) Section 307.2.1 Authorization. All **outdoor burning** shall be done in accordance with Texas Outdoor Burning Rule Title 30 Texas Administrative Code (30 TAC) Sections 111.201 – 111.221. If a conflict should arise between this code and the Texas Outdoor Burning Rule, Title 30 Texas Administrative Code (30 TAC), Sections 111.201 – 111.221, then the more stringent rule shall apply. Where required by state or local law or this code, open burning shall only be authorized with prior approval from the state or local air and water quality management authority or other authorities having jurisdiction, provided that all conditions specified in the authorization are followed. If issued, permits may be revoked at any time by the Fire Code Official if any conditions or limitations set forth in the permit have been violated. This action, if taken, may result in fines, penalties as set forth herein, or additional fees issued by the District.

(10) Section 105.3.3 Occupancy prohibited before approval. The building or structure shall not be occupied prior to the code official issuing a permit that indicates that applicable provisions of this code have been met for any new structure or a change in an existing occupancy.

(11) Section 503.6 Security Gates. The installation of security gates across a fire apparatus road shall be approved by the Fire Code Official. Where security gates are installed, they shall have an approved means of emergency operation, including a

means of operation without power and a means of operation with a Knox Box. The security gates and emergency operation shall be maintained at all times. A single gate serving two-way traffic shall be 25 feet in clear open width. When two gates are installed and each only serves one direction of travel, they shall be 15 feet in clear open width each. This provision pertains to new and existing gates.

(12) Sections 105.6.11 and 105.6.19 are deleted.

(13) Chapter 320 of the 2024 International Fire Code is added to this Fire Code.

(14) Section 3604.7 Exception. Section 3604 does not apply to any occupancy described therein that existed on the date of the adoption of this Ordinance and the District's Fire Code.

Section 9. References to Other Codes

The District shall not have a building official or separate code regulating the construction of buildings, including but not limited to separate building code, mechanical code, plumbing code, or electrical code, except as expressly incorporated by the terms of this Ordinance and necessary for the proper interpretation or enforcement of this Ordinance or any fire code adopted hereunder. Only parts of other international codes that relate to fire safety are incorporated in this Ordinance. Any provision in the IFC or other provision incorporated in this Ordinance by reference that refers to any act to be referred to or conducted by a building official shall be disregarded as though such reference were deleted and all other parts of the affected sentence, section, article, or chapter remain in force and effective. Any reference in the IFC (or other provision incorporated in this Ordinance) to compliance in a manner provided in a building code, electrical code, plumbing code, or mechanical code shall be disregarded except to the extent that the provision of such other code is incorporated in this Ordinance by reference and to allow for the proper interpretation and enforcement of this Ordinance. Such disregard of the manner of compliance shall not otherwise affect the requirement to comply [provided however that if a provision refers to compliance with the term of any such other code that is not incorporated in this Ordinance or the Fire Code by reference, as opposed to compliance in a manner provided in such other code, the requirement of compliance shall be disregarded altogether.] In the event that the disregard of any such reference is unusual syntax or sentence structure of the remainder of such affected provision, a reasonable interpretation shall be given to the remainder, in light of the intent and purpose of this Ordinance and the authority of the District.

Section 10. Conflicts

All Ordinances or orders that are in conflict with the provisions of this Ordinance are hereby repealed and all other Ordinances or orders of the District not in conflict with the provisions of this Ordinance remain in full force and effect.

Section 11. Severability

Should any section, subsection, sentence, clause or phrase of this Ordinance is, for any reason, held to be illegal, unenforceable, or unconstitutional by a court of competent jurisdiction, such decision shall not affect the validity of the remaining portions of this Ordinance or the District's Fire Code. The Board of Emergency Services Commissioners hereby declares that it would have passed this Ordinance and the District's Fire Code, and each section, subsection, clause or phrase thereof, irrespective of the fact that any one or more sections, subsections, sentences, clauses and phrases be declared illegal, unenforceable, or unconstitutional.

Section 12. Maintenance of Ordinance

A copy of this Ordinance together with all provisions incorporated herein shall be maintained at the central administrative offices of the District for inspection and use by interested persons. The District shall inform any person inquiring where copies of the IFC and other provisions incorporated in this Ordinance may be purchased from the publisher thereof.

Section 13. Notice/Publication

The District shall arrange for any notice or publication of this Ordinance required by applicable law, if any, and maintain proof thereof in the records of the District.

Section 14. Effective Date

This Ordinance shall be effective the 15th day of May, 2025.

BURNET COUNTY EMERGENCY
SERVICES DISTRICT NO. 2

By: 
Sharon Barclay, President

ATTEST:


Robbie Cheatham, Secretary

Enclosure 8

Burnet County Emergency Services District No. 2
Resolution 5-15-2025-01

Operational Permits and Fees		
Permit	Scope	Associated Fee
PUBLIC FIREWORKS DISPLAY	An operational permit is required to conduct a fireworks display. Plans must be reviewed and the site must be approved before the event. Records of the event and permitting must be maintained. Some displays may require standby personnel.	The fee is determined by the time required to review the plan, inspect for fire and life safety concerns, and issue the permit at the \$75 per hour.
FIREWORKS STAND	An operational permit is required to operate a firework stand.	\$100 per operator per site, good for a 12/month period. Includes a plan review, inspection and permit
SPECIAL EVENTS (Mass gathering and Special Assignments)	An operational permit is required to conduct a special event. Special events include a mass gathering, festival, and outdoor music events. Additional permits may be required.	1-999 \$0.00 1,000-2,500 \$350.00 2,501-5,000 \$700.00 5,001-10,000 \$1,000.00 10,001 plus \$100.00 per 500 people
STANDBY PERSONNEL and APPARATUS (Usage fee)	This fee covers the cost of providing standby personnel to perform fire watch and public safety functions at locations not normally permitted for such use.	\$75.00 per hour for an Inspector w/Comm. Outside normal working hours, \$90.00 per hour with a two-hour minimum. \$250 per hour for a fire apparatus and 2 two firefighters.

Inspections		
Permit	Scope	Associated Fee
ADOPTION	Inspection of a residence when required as a condition for adoption of a child or infant.	No fee for this inspection.
FOSTER CARE	Inspection of a residence when required as a condition for use as a foster home facility.	\$25.00 per location, for inspections needed within a 12-month period.
DAY CARE	Inspection of a day care facility classified as either Educational of I-4 occupancy.	\$50.00
CHANGES IN OCCUPANCY CLASSIFICATION	A Change in Occupancy/Use Classification will usually require compliance with the Current Adopted Fire Code and includes a Life Safety Inspection. Example: a convenience store changing to a doctor's office.	The fee is determined by the time required to review the plan, inspect for fire and life safety concerns, and issue the permit at the \$75 per hour.
HAZARDOUS MATERIALS APPLICATION	Annual Hazardous Material Permit.	\$150.00
LICENSING	Inspection of a facility when required as a condition of the license not listed above.	\$150.00 for a facility with an occupant load less than 50. \$300.00 for a facility with an occupant load of 50 or more.
MOBILE FOOD PREPARATION VEHICLE	This fee is applicable to all mobile food service vendor vehicles operating in BCESD2.. The fee is for the permitting and inspection of the vehicle to ensure compliance with the adopted fire code.	\$50 for annual permit and inspection of mobile food preparation vehicle.
EXPEDITED PLANS REVIEW	An expedited services for any plans review or permits. Normal reviews and permit issuance can take up to 10 days.	Normal fee + \$120 expedited service fee.
FIRE CODE VIOLATION	Violation of the fire code (per offense/per day)	Up to \$250 a day

May 15, 2025

Burnet County Emergency Services District No. 2
Resolution 5-15-2025-02

Construction Permits & Plan Reviews, Fee Schedule		
<p>A construction permit is required for the installation of or modification to, the systems and plans listed below. Associated fees must be paid upfront at the time of the permit application submitted for review. Please make checks payable to Burnet County ESD No. 2.</p> <p>Business checks, money orders, credit cards (up to 5% fee) or cashier's checks are acceptable means of payment.</p>		
Permit	Scope	Associated Fee
PRE-DEVELOPMENT REVIEW	A pre-development review includes meetings, site visits, and other functions conducted prior to the formal submission of construction plans.	The first two pre-development functions will be conducted at no charge to the project. Additional meetings will be billed at \$75 per hour.
SUBDIVISION SITE PLAN	A subdivision Site Plan shall be submitted for the purpose of permit review to confirm compliance with local adopted fire codes and to identify possible design impact to Emergency Vehicle response.	\$75 per hour, with a two-hour minimum.
SITE PLAN	Review of a site plan which is not associated with a Building Permit.	\$75 per hour, with a two-hour minimum.
BUILDING	A Building permit is required to construct a new commercial or public structure, to substantially alter, enlarge, repair, move, remove or convert for use as a commercial establishment or public structure. This includes tenant finish out reviews.	Fees assessed for reviewing plans and issuing building permits are \$0.15 per square foot.
FIRE PUMP	A fire pump system.	\$250 for the plan review, inspection and permit

May 15 2025

AUTOMATIC FIRE- EXTINGUISHING SYSTEMS	An automatic fire-extinguishing system will include kitchen suppression systems, dry chemical, clean agent and similar systems. A separate permit is required for each system. (For example, an Ansul and kitchen hood, et.)	\$250 for the plan review, inspection and permit
FIRE ALARMS AND DETECTION SYSTEMS	A fire alarm and detection system.	The fee is based on the number of imitating or signaling devices included in the system. For systems with 100 or fewer devices, the fee is \$250 for the plan review, inspection and permit. For systems with 101 or more devices, the fee is \$250.00 plus \$0.50 for additional device. The maximum fee is \$2,000.
FIRE SPRINKLER SYSTEMS	A fire sprinkler system is defined as a single riser and control valve. Separate risers in separate buildings will require a separate permit, even when part of the same overall project.	The fee is based on the number of sprinklers included in each riser/system. 200 or fewer sprinklers = \$250 Greater than 200 = \$250 plus \$0.50 per additional head. The maximum fee is \$2,000.
FIRE STANDPIPE SYSTEM	Combination sprinkler/standpipe systems shall be permitted as a fire sprinkler system	\$250 for the plan review, inspection and permit
1 PERMIT EXTENSION	Permit extension may not add more than one year to the original permit. All work must be complete prior to the permit expiration date.	\$75.00
PRIVATE WATER SUPPLY	This permit applies to private fire hydrants and water storage tanks installed for private protection. This applies to a commercial or public building that is built without a public water supply. The fee is for reviewing these plans and inspecting the systems once it is installed.	\$250 for the plan review, inspection and permit

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UNDERGROUND FIRE LINE	A permit is required because fire sprinklers and the underground fire lines are not always installed by the same installer. In addition, an underground fire sprinkler line must be inspected before covered over and a two-hour hydrostatic test is also required.	\$250 for the plan review, inspection and permit
TANK INSTALLATION	An above or underground storage tank designed to contain compressed gases, cryogenic fluids, flammable or combustible liquids, hazardous materials or LPG.	\$100 for the plan review, inspection and permit
DUPLICATE PERMIT	This fee covers the issuance of duplicate permits.	\$25.00
AFTER HOURS INSPECTION	This fee covers reinspection of any building, or retest of any system, due to failure of the previous inspection or test. A reinspection will also be required when approved plans are not on-site at the time of the scheduled inspection.	Reinspection will be billed at \$75.00 per hour with a two-hour minimum.
SPECIAL PROJECT	A Building Permit is required to substantially alter, enlarge, repair, move, remove, demolish or convert for use a special project in the District. Special projects include building demolition not associated with a building permit, marinas, outdoor recreation areas, outdoor flea markets, and similar facilities.	\$75.00 per hour, with a two-hour minimum.
EXPEDITED PLANS REVIEW	An expedited services for any plans review or permits. Normal reviews and permit issuance can take up to 10 days.	Normal fee + \$120 expedited service fee.
FIRE CODE VIOLATION	Violation of the fire code (per offense/per day)	Up to \$250 a day

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